### ESTIMATED SALES FOR ONE MONTH OPERATION

| Particulars   |  | Sales         |
|---|--|---------------|
| 17 cars @ Php 70 x 30 days                          | ALL DE LANCE OF THE PARTY OF TH | Php 35,700.00 |
| 3 vans @ Php 80 x 30 days                           |  | 7,200.00      |
| 10 cars @ Php 40 x 30 days (for tire and vacuuming) | black  | 12,000.00     |
| 8 cars @ Php 500 (for detailing)                    |  | 4,000.00      |
| Sub-Total   |  | Php 58,900.00 |
| Less:   |  |               |

**Direct Costs** Php 15,165.25 Indirect Costs 14,356.50 Php 29,521.75 Sub-Total

Net Income (monthly) Php 29,378.25 Php 979.30 Or Net Income (daily)

### VI. REGISTRATION REQUIREMENTS

### **Business Name Registration**

Visit Department of Trade & Industry (DTI) Provincial Office where the business is located or log on to www.bnrs.dti.gov.ph

# Mayor's Permit/Resident Certificate & Sanitary Permit

From The Local municipality where the business is located

### Tax Identification Number (TIN)

Bureau of Internal Revenue (BIR) National Office, Agham Road, Diliman, Quezon City Trunkline: (632) 981.7000 / 981.8888 Email: contact\_us@cctr.bir.gov.ph Website: www.bir.gov.ph

### VII. FINANCING FACILITY

### SSS Special Financing Program

Social Security System (SSS) Loans and Investment Office SSS Building, East Avenue, Diliman, Quezon City Tel. Nos.: (632)920.6401 / 920.6446 Email: member\_relations@sss.gov.ph Website: www.sss.gov.ph

### **Small & Medium Enterprise Credit**

Phil. Business for Social Program 18th Flr., Phil. Social Dev't. Center, Magallanes cor. Real St. Intramuros, Manila Tel. Nos. (632)527.7741 to 51 or 527.3751 Fax No. (632)527.3743 Email: pbsp@pbsp.org.ph or smec@pbsp.org.ph Website: www.pbdp.org.ph

### **People's Credit Finance Corporation**

395 Sen. Gil Puyat Ave. Makati City Tel. Nos. (632) 897.8549 / 897.5822 Fax No. (632) 897.8523 / 897.8528 Email: info@pcfc.ph Website: www.pcfc.gov.ph

### VIII. TRAINING INSTITUTIONS

# DTI-Cottage Industry Technology Center (CITC)

20 Russet St., SSS Village, Makati City Tel. Nos.: (632) 942.0880 / 942.3974 Email: citc\_dti@yahoo.com

# Technology Resource Center (TRC)

TLRC Building, 103 J. Abad Santos cor. Lopez Jaena Sts., Little Baguio, San Juan, Metro Manila Tel. Nos.: (632) 727.6205 Website: www.tlrc.gov.ph

## **Technical Education and Skills Development Authority for** Women Center (TESDA-WC)

37 East Services Rd. South Superhighway, Taguig City

Telefax. Nos.: (632) 818.8062 Trunkline: (632) 814.4076 loc. 278 Email: tesdawomen@yahoo.com Website: http://twc.tesda.gov.ph

# SULONG KABUHAYAN SULONG PINOY!

A DTI-SME PROGRAM FOR OVERSEAS FILIPINOS

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PINOY ENTREPRENEUR www.pinoy-entrepreneur.com

# **BUREAU OF SMALL AND MEDIUM** ENTERPRISE DEVELOPMENT (BSMED)

3rd Floor, Oppen Building

349 Sen. Gil Puyat Ave., Makati City Tel. Nos. : (632) 890.4968 / 897.7596 / 897.1693

Fax No. : (632) 896,7916 : bsmed@dti.gov.ph Email Website : www.dti.gov.ph



**Starting a Business** 

### INVESTMENT REQUIREMENTS

| . Eq | uipment   | And the second of the   |
|------|---|-------------------------|
| Qty. | Descriptions (could be higher)  | Amount                  |
| 1    | Pressure Washer Compact Electric<br>1600 watts                        | Php 6,300.00            |
| 1    | 5.5 liters /minute<br>Vacuum Cleaner With blower<br>780 watts 6 meter | 3,144.75                |
| 1    | Power Sprayer ½ Horsepower 26 in                                      | 4,567.50                |
| 1    | Pressure Tank 340 liters  | 6,688.45                |
| 1    | 2-Step Ladder   | 420.00                  |
| 3    | Drums (for storing water)   | 367.50/pc =<br>1,102.50 |
| 2    | Hose  | 315.00/pc =<br>630.00   |
| 3    | Pails / Buckets   | 82.45/pc = 247.35       |
|      | Total   | Php 23,100.55           |

## Direct Cost (Materials and Supplies/Month)

| Qty     | Materials        | Amount              |
|---------|------------------|---------------------|
| 3 pcs.  | Chamois          | Php 100.00/pc =     |
| o pes.  |                  | 300.00              |
| 24 pcs. | All-purpose rags | 5.25/4pcs = $63.00$ |
| 4pcs.   | Car Sponge (big) | 40.00/pc = 160.00   |
| 1.00    | Sub - Total      | Php 523.00          |

| Qty       | Materials  | Amount        |
|-----------|--|---------------|
| 60 liters | Car Shampoo  | Php 8,250.00  |
| 15 liters | Car wax Liquid wax Hi-gloss finish   | 7,125.00      |
| 15 liters | Tire Black   | 6,750.00      |
| 450 ml    | Car Polisher/Shine (for detailing)Scratch remover<br>Ultra hi-gloss finish | 1,350.00      |
|           | Sub - Total  | Php 14,642.25 |
|           | Total Direct Costs *   | Php 15,165.25 |

### D. Indirect Cost

| Labor Cost (Php 330/day min. wage x 30 days) | Php 9,900.00  |
|--|---------------|
| Electricity                                  | 2,100.00      |
| Water  | 840.00        |
| Contingency (10% of direct costs)            | 1,516.50      |
| Total Indirect Costs **                      | Php 14,356.50 |

### II. SERVICE PROCEDURES

### **Wash Process**

Upon drive-in, attendant wets the car and loosens the dirt before the application of detergents. Deep-cleaning foam is created when car shampoo, water, and air is mixed and goes through the power sprayer. The car body is scrubbed using soft cloths or a sponge, making sure there is no particles caught up in them that could scratch the car.

Tire black is applied to remove brake dust and brighten the black rubber of tire. For pre-rinsing, pressure washer is used. It is a system of rotating water jets that spray concentrated streams of water onto the car. The strength of the stream and the circular motion combine to provide a powerful scrubbing action. The car goes through a final rinse by using hose and water to remove whatever residue is left.

### **Dry Process**

Wiping the whole body using the chamois to absorb water or moisture. After wiping, apply car wax to polish and protect from

As an added service, attendant may clean the interior, removing trash, and vacuuming carpets and seats.

### III. PRICING AND COSTING

| Particulars   | Cost               |
|---|--------------------|
| Direct Cost for 1 vehicle (total direct divided by 20 cars divided by 30 day  | Phn 25 27          |
| Add: Indirect Cost for 1 vehicle (to indirect cost (**) divided by 20 cars of |                    |
| by 30 days)   |                    |
| Total   | 49.19              |
| Add: 25% Mark-up  | 12.29              |
| Service Rate  | Php 61.48          |
| Market Rate   | Php 70.00 to 80.00 |

\* The higher the number of vehicles/car per day, the lower the cost, thus increasing the mark-up to 50%.

### IV. ESTIMATED SALES FOR ONE MONTH OPERATION

| Particulars   | Sales         |
|---|---------------|
| 17 cars @ Php 70 x 30 days                              | Php 35,700.00 |
| 3 vans @ Php 80 x 30 days                               | 7,200.00      |
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| Sub-Total   | Php 58,900.00 |
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| Direct Costs  | Php 15,165.25 |
| Indirect Costs  | 14,356.50     |
| Sub-Total   | Php 29,521.75 |
| Net Income (monthly)                                    | Php 29,378.25 |
| Or Net Income (daily)                                   | Php 979.30    |

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